**TO ALTINBAŞ UNIVERSITY**

**SCHOOL OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES**

**DEPARTMENT OF …………………………………………….**

I am a current student at Altınbaş University School of Economics, Administrative and Social Sciences, majoring in ………………………....……….…… My student number is …………...……….. I could not complete my enrolment for academic year 2021-2022 fall/spring semester courses due to reasons I have stated below. I respectfully request that I be allowed to enrol in course(s) listed below.

**Student’s Full Name**

 **Date / Signature**

**Telephone: ................................................ e-mail : ...................................................**

|  |
| --- |
| **Reasons for your failure to enrol in courses:** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Code and Title** | **Section** | **Required/Elective** | **ECTS**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Advisor’s Approval**

Advisor’s Full Name (Signature):……………………………………………/ **SIGNATURE**

Approval Date : ……………………………

Advisor’s Comments : ……………………………………………..