**TO ALTINBAŞ UNIVERSITY**

**SCHOOL OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES**

**DEPARTMENT OF ………………………….**

Please find below the letter grades assigned to the student/students who have taken an additional exam for the courses they had previously failed. The additional exam was held by the end of the autumn/spring term of academic year 202..-202...

Sincerely, **…../…../2021**

**Faculty Member’s**

**(Title / Full Name / Signature)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Student No**  | **Student Name**  | **Course Code/Title**  | **Letter Grade** | **Exam Date** |
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