

**ALTINBAŞ UNIVERSITY
REGULATIONS COMMITTEE GUIDELINES**

CHAPTER ONE

Purpose, Scope, Legal Basis, and Definitions

Purpose

ARTICLE 1 – (1) The purpose of this Regulation is to establish the principles governing the establishment and operation of the legislation committee operating within Altınbaş University.

Scope

ARTICLE 2 – (1) This Regulation covers the duties and operating principles of the Altınbaş University Legislation Commission.

Legal Basis

ARTICLE 3 – (1) This Regulation has been prepared in accordance with Article 14/b of the Higher Education Law No. 2547.

Definitions

ARTICLE 4 - (1) The terms used in this Regulation shall have the following meanings:

- a) University: Altınbaş University,
- b) Rector: The Rector of Altınbaş University,
- c) Senate: The Senate of Altınbaş University,
- d) Committee: The Altınbaş University Regulations Committee,

SECOND SECTION

The Formation, Duties, and Working Principles of the Commission

The Commission

ARTICLE 5 - (1) The Commission consists of a faculty member (commission chair) appointed by the Rector and four members. One of the members is appointed as rapporteur by the commission chair.

(2) The term of office of Commission members is three years. Members whose term has expired may be reappointed in the same manner.

Duties of the Commission

ARTICLE 6 - (1) The duties of the Commission are as follows:

- a) To prepare draft regulations, guidelines, and other legislation as required by the Rector's Office in the relevant fields,

The Commission's working principles

ARTICLE 7 - (1) In meetings where the Chair is absent, the most senior member presides over the Commission.

(2) The Commission convenes upon the request of the Chair with the majority of its members present, and decisions are made by a majority vote.

(3) Draft regulations, guidelines, and circulars submitted to the Commission by the Rector's Office or university units, as well as proposals prepared regarding amendments and revisions to existing regulations, are reviewed by the rapporteur and distributed to the members. The

Commission is convened at the designated date and time. The committee convenes to discuss the items on the agenda () and makes the necessary arrangements. Proposals approved by the committee are submitted to the Senate for approval.

(4) The secretariat duties of the committee are carried out by the rapporteur.

(5) Depending on the subject discussed in the committee, one or more unit managers may be invited to attend the meeting to provide their opinions if deemed necessary.

THIRD SECTION **Final Provisions**

Matters Not Covered by This Regulation

ARTICLE 8 – (1) In cases not covered by this Regulation, the provisions of the Higher Education Law No. 2547, Altınbaş University regulations, and other relevant legislation shall apply.

Entry into Force

ARTICLE 9 - (1) This Directive enters into force on the date it is approved by the Senate.

Implementation

ARTICLE 10 - (1) The provisions of this Regulation shall be implemented by the Rector.

Legal Basis for the Entry into Force of the Regulation			
Relevant Committee	Decision Date	Decision Number	Decision Article
Senate	December 24, 2019	2019/14	Decision 8
Board of Trustees	01/09/2020	2020	Decision
Legal Basis for the Amendment		to the Directive	
Relevant Board	Date of Decision	Decision Number	Decision Item
Senate	May 12, 2025	2025/04	
Board of Trustees	June 23, 2025	2025/17	