**ALTINBAS UNIVERSITY**

TO THE SCHOOL OF FOREIGN LANGUAGES DIRECTORATE

I’m a student of your school with \_\_\_\_\_\_\_\_\_\_\_\_\_\_student number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in level GER100 class. My request is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Respectfully submitted for your consideration,

 Date

 …../……/………

 Name Surname:

 Signature:

 Student e-Mail: