REGULATION

From Altınbaş University:

ALTINBAŞ UNIVERSITY REGULATIONS ON THE CENTRE FOR APPLICATION AND RESEARCH REGULATIONS

PART ONE

Introductory Provisions

Purpose

ARTICLE 1 – (1) The purpose of these Regulations is to set out the procedures and principles concerning the purpose, areas of activity, governing bodies, the duties of the governing bodies and the mode of operation of the Altınbaş University Centre for Community, Women and Family Studies.

Scope

ARTICLE 2 – (1) These Regulations cover the provisions relating to the purpose, areas of activity, governing bodies, duties of the governing bodies and mode of operation of the Altınbaş University Centre for Applied Research and Studies on Society, Women and Family.

Legal Basis

ARTICLE 3 – (1) These Regulations have been drawn up in accordance with sub-paragraph (2) of paragraph (d) of the first sub-paragraph of Article 7 and Article 14 of the Higher Education Act No. 2547 dated 4 November 1981.

Definitions

ARTICLE 4 – (1) The terms used in this Regulation shall have the following meanings:

a) Advisory Board: the Centre's Advisory Board,

b) Centre: The Altınbaş University Centre for Community, Women's and Family Studies, Application and Research;

c) Director: the Director of the Centre,

ç) Rector: the Rector of Altınbaş University,

(d) University: Altınbaş University,

e) Management Board: the Centre's Management Board,

shall mean.

PART TWO

Purpose and Scope of Activities of the Centre

The Centre's Purpose

ARTICLE 5 – (1) The Centre's purpose is to conduct research on women's education and their economic, political, social and legal rights in Turkey and worldwide, adopting an interdisciplinary approach to issues relating to society, women and the family; to carry out work aimed at ensuring equality in academic and social life; to support the training of experts and academics working in this field; to collaborate with other universities, civil society organisations, public institutions and private sector organisations both domestically and internationally, whether for scientific research or for initiatives aimed at raising public awareness; to carry out research; and to contribute to the dissemination of research findings to practitioners.

The Centre's areas of activity

ARTICLE 6 – (1) The Centre's areas of activity are as follows:

a) To conduct scientific research on women's economic, legal, social, political and health issues.

b) To collaborate with public institutions, the private sector and civil society organisations; to organise training programmes and provide consultancy services on issues such as women's socio-economic status and education through joint projects.

c) To carry out research to support women's entrepreneurship, to work towards securing resources and incentives, and to spearhead such projects.

ç) To develop individual and institutional policies aimed at preventing the fundamental problems that women and children may face in all areas of life and at remedying any harm caused.

d) To organise seminars, congresses, conferences and similar events on women's, social and family studies, and to raise social awareness.

e) To provide academic support for projects and thesis work undertaken by university students at undergraduate, postgraduate and doctoral levels in the field of social, women's and family studies.

f) To collaborate with universities and centres both in Turkey and abroad, and to create opportunities for national and international student and academic staff exchanges.

g) To organise certified and non-certified training programmes and courses in line with the Centre's objectives.

ğ) To ensure that the Centre's activities are communicated to the public through publications such as books, journals, articles, newspapers, television and radio.

h) To carry out other activities in line with the Centre's objectives.

PART THREE

The Centre's Governing Bodies and Their Duties

The Centre's Governing Bodies

ARTICLE 7 – (1) The Centre's governing bodies are as follows:

a) The Director.

b) The Management Board.

c) The Advisory Board.

Director

ARTICLE 8 – (1) The Director shall be appointed by the Rector for a term of three years from amongst the University's full-time academic staff with expertise in the fields of social, women's and family studies. The Director may be reappointed upon the expiry of their term. In the event of the Director's resignation or absence from office for a period exceeding six months, a new Director shall be appointed in accordance with the same procedure.

(2) To assist the Director in their duties, one person from among the University's academic staff with expertise in the Centre's areas of activity may be appointed as Deputy Director by the Rector upon the Director's recommendation. The Deputy Director acts as the Director's representative in the Director's absence. In the absence of the Deputy Director, a member of the Management Board acts as the Director's representative.

Duties of the Director

ARTICLE 9 – (1) The Director's duties are as follows:

a) To represent the Centre.

b) To conduct the Centre's activities in accordance with its objectives.

c) To convene meetings of the Management Board and the Advisory Board, to prepare the agendas for these meetings, to chair the meetings, and to implement the decisions taken by the Management Board.

ç) To determine the Centre's staffing requirements and submit them to the Rector.

d) To prepare the Centre's annual activity report, work programme and draft budget, and, after obtaining the views of the Management Board, to submit them to the Rector for approval.

e) To organise, conduct and supervise the activities of the working groups established within the Centre.

f) To carry out other duties assigned under the relevant legislation.

Board of Directors

ARTICLE 10 – (1) The Board of Directors shall consist of a total of seven members: the Director as Chair, and six members appointed by the Rector for a term of three years, upon the Director's recommendation, from amongst academic staff at the University engaged in research and publications in the field of community, women's and family studies. Members whose term of office has expired may be reappointed. Where a member leaves office before the end of their term, or is

unable to attend meetings for a period of more than six months due to being assigned elsewhere, new members shall be appointed in the same manner to serve for the remainder of the term.

(2) The Management Board shall meet at least once a year, upon the Director's invitation, with a simple majority of its full membership present, and decisions shall be taken by a majority of those present.

Duties of the Management Board

ARTICLE 11 – (1) The duties of the Management Board are as follows:

a) To take decisions on matters relating to the Centre's operations and management in accordance with the Centre's objectives.

b) To consider and approve the Centre's annual activity report, work programme and draft budget.

c) To discuss and approve decisions regarding new research, partnerships and collaborations.

ç) To establish working groups deemed necessary for the Centre's activities and to determine their working procedures and principles.

d) To carry out other duties assigned under the relevant legislation.

Advisory Board

ARTICLE 12— (1) The Advisory Board shall consist of a maximum of seven members appointed by the Rector for a term of three years, upon the recommendation of the Management Board, from among academic staff of the University—or, upon their request, of other universities—who have carried out work, research and publications in the fields of society, women and the family, as well as other academic staff employed at institutes and research centres, and individuals engaged in work aligned with the Centre's objectives, under the chairmanship of the Director. Members whose term of office has expired may be reappointed. Where a member leaves office before the end of their term, or is unable to attend meetings for a period of more than six months due to being assigned elsewhere, new members shall be appointed in the same manner to serve for the remainder of the term.

(2) The Advisory Board shall meet at least once a year, upon the Director's invitation, with a simple majority of its full membership present, and decisions shall be taken by a majority vote of those present.

Duties of the Advisory Board

ARTICLE 13 – (1) The duties of the Advisory Board are as follows:

a) To evaluate the Centre's long-term scientific and administrative plans and to make recommendations to the Management Board.

b) To carry out evaluations regarding the Centre's activities and to make recommendations.

c) To contribute to the establishment and development of partnerships in the fields of society, women and the family.

PART FOUR

Miscellaneous and Final Provisions

Staffing Requirements

ARTICLE 14 – (1) The Centre's requirements for academic, technical and administrative staff shall be met by personnel appointed by the Rector in accordance with Article 13 of Law No. 2547.

Cases Not Covered by These Provisions

ARTICLE 15 – (1) In cases not covered by this Regulation, the provisions of Law No. 2547 and other relevant legislation shall apply.

Regulation repealed

ARTICLE 16 – (1) The Regulations of the Centre for Gender and Women's Studies, Application and Research at Istanbul Kemerburgaz University, published in the Official Gazette dated 3 July 2017 and numbered 30113, are hereby repealed.

Entry into force

ARTICLE 17 – (1) This Regulation shall enter into force on the date of its publication.

Implementation

ARTICLE 18 – (1) The provisions of this Regulation shall be implemented by the Rector of Altınbaş University.