

REGULATION

From Altınbaş University

ALTINBAS UNIVERSITY CENTER FOR PSYCHOLOGY APPLICATION AND RESEARCH

REGULATION

SECTION I

Initial Provisions

Purpose

ARTICLE 1- (1) The purpose of this Regulation is to regulate the procedures and principles regarding the objectives, scope of activities, governing bodies, duties of governing bodies, and working methods of the Altınbaş University Center for Psychology Application and Research.

Scope

ARTICLE 2- (1) This Regulation covers the provisions regarding the objectives, scope of activities, governing bodies, duties of governing bodies, and working methods of the Altınbaş University Center for Psychology Application and Research.

Legal Basis

ARTICLE 3- (1) This Regulation has been prepared based on the subparagraph (d) of the first paragraph of Article 7 and Article 14 of Law No. 2547 (adopted: 4/11/1981) on Higher Education.

Definitions

ARTICLE 4- (1) In this Regulation;

- a) Advisory Board: Refers to the Advisory Board of the Center,
- b) Center: Refers to the Altınbaş University Center for Psychology Application and Research (APAM),
- c) Director: Refers to the Director of the Center,
- ç) Board of Trustees: Refers to the Board of Trustees of Altınbaş University,
- d) Rector: Refers to the Rector of Altınbaş University,
- e) University: Refers to Altınbaş University,
- f) Board of Directors: Refers to the Board of Directors of the Center.

SECTION II

Objective and Scope of Activities of the Center

The Objective of the Center

ARTICLE 5- (1) The objective of the Center is to conduct research, development, examination, and application in various fields of psychology, to organize short and long-term education programs, and thereby contribute to the University's mission of serving society and advancing scientific

knowledge, as well as to contribute to the development of cooperation with public and international organizations.

Scope of Activities of the Center

ARTICLE 6- (1) The scope of activities of the Center are as follows:

- a) Conducting research, development, examination, and application studies and projects in the field of psychology.
- b) Engaging in continuous education and lifelong learning activities in the field of psychology.
- c) Providing psychological services to individuals in the community with psychological problems and, when necessary, to University members.
- ç) Organizing courses, seminars, conferences, congresses, in-service training programs, and similar scientific meetings related to the fields of psychology; and contributing to their organization.
- d) Collaborating with national and international organizations in the field of psychology.
- e) Providing supervised practical training to master's and doctoral students.
- f) Publishing works related to the research topics.
- g) Engaging in any other activities related to the objective of the Center.

SECTION III

Governing Bodies and Duties of the Center

Governing Bodies of the Center

ARTICLE 7- (1) The governing bodies of the Center are as follows:

- a) Director.
- b) Board of Directors.
- c) Advisory Board.

Director

ARTICLE 8- (1) The Director is appointed by the Rector from among the full-time academic staff of the University's Department of Psychology who have received education in psychology and have academic/applied work experience, for a term of three years. The Director whose term of office expires may be reappointed in the same manner.

(2) The Director is responsible to the Rector for the regular conduct and development of the Center's activities.

(3) The Director shall submit for the approval of the Rector, for the purpose of assisting him/her, up to two persons from among the academic staff of the University to be appointed as assistant

directors. The term of office of the assistant directors ends when the term of office of the Director ends.

Duties of the Director

ARTICLE 9- (1) The duties of the Director are as follows:

- a) To represent the Center.
- b) To ensure the regular conduct and development of the Center's activities.
- c) To implement the decisions of the Board of Directors.
- ç) To convene meetings of the Board of Directors, prepare the agenda for these meetings, and chair the meetings.
- d) To convene ordinary and extraordinary meetings of the Advisory Board, prepare the agenda for these meetings, and chair the meetings.
- e) To prepare the annual activity report of the Center and the annual work program for the following year and submit them to the Rector after obtaining the opinion of the Board of Directors.

Board of Directors

ARTICLE 10- (1) The Board of Directors consists of five members appointed by the recommendation of the Director and with the approval of the Rector from among the academic staff currently employed at the University, engaged in academic and applied studies within the discipline of psychology and/or related fields. At least three members of the Board of Directors shall consist of full-time academic staff members of the University's Department of Psychology.

(2) The term of office of the members of the Board of Directors is three years. A member whose term of office expires may be reappointed in the same manner.

(3) The Director is a natural member and the chairperson of the Board of Directors. In the absence of the Director, a member of the Board of Directors and/or an assistant director may act as a proxy.

(4) The Board of Directors shall convene at least four times a year as ordinary meetings and, when necessary, upon the call of the Director, with the majority of the total number of members present. Decisions are made by a majority vote. In the event of a tie, the vote of the Director shall be decisive.

(5) In the event of the resignation of a member of the Board of Directors before the end of the term of office or of a member's failure to attend/participate in two consecutive meetings, a new member shall be appointed in the same manner to replace the member of the Board of Directors. The term of office of such newly appointed members shall be until the completion of the term of office of the other members.

Duties of the Board of Directors

ARTICLE 11- (1) The duties of the Board of Directors are as follows:

- a) To make decisions on matters related to the operation and management of the that are in line with its objectives.
- b) To discuss and approve decisions regarding new research, budget, partnerships, and collaborations.
- c) To review and finalize the annual activity report and annual work program of the Center.
- ç) To make decisions on matters related to research, publications, applications, and other areas of work of the Center.
- d) To prepare the long-term scientific and administrative plans and programs of the Center.

Advisory Board

ARTICLE 12- (1) The Advisory Board is an organ that contributes to the activities of the Center with its suggestions. The Advisory Board consists of a maximum of eleven members appointed by the recommendation of the Board of Directors and with the approval of the Rector from experienced academic staff engaged in academic and applied studies in the field of psychology at national and international universities, institutes, and research centers, as well as experienced individuals conducting research and publications in the field of psychology.

(2) The term of office of the members of the Advisory Board is three years. A member whose term of office expires may be reappointed in the same manner.

(3) The Advisory Board shall convene at least once a year upon the call of the Director with the majority of the total number of members present.

Duties of the Advisory Board

ARTICLE 13- (1) The duty of the Advisory Board is to evaluate and make recommendations regarding the long-term scientific, administrative plans, as well as the activities, of the Center.

SECTION IV

Miscellaneous and Final Provisions

Personnel Needs

ARTICLE 14- (1) The academic, technical, and administrative personnel needs of the Center shall be met by personnel appointed by the Rector upon the recommendation of the Director, in accordance with Article 13 of Law No. 2547.

Assets

ARTICLE 15- (1) All kinds of tools, equipment, and assets acquired within the scope of the Center's activities shall be allocated for the use of the Center.

Authorization for Expenditure

ARTICLE 16- (1) The authority for expenditure of the Center lies with the Chairman of the Board of Trustees. The Chairman of the Board of Trustees may delegate this authority to the Rector.

Cases Not Covered by the Regulation

ARTICLE 17- (1) In cases not covered by this Regulation, the provisions of Law No. 2547 and other relevant legislation, as well as decisions of the Board of Trustees, shall apply.

Repealed Regulation

ARTICLE 18- (1) The Regulation on the Istanbul Kemerburgaz University Psychology Application and Research Center published in the Official Gazette dated 30/3/2012 and numbered 28249 has been repealed.

Effectiveness

ARTICLE 19- (1) This Regulation shall enter into force on the date of its publication.

Execution

ARTICLE 20- (1) The provisions of this Regulation shall be executed by the Rector of Altınbaş University.