

ALTINBAŞ UNIVERSITY
DIRECTIVE ON REGULATION COMMITTEE

PART I

Purpose, Scope, Legal Basis and Definitions

Purpose

ARTICLE 1 – (1) The purpose of this Directive is to set forth the structure and operating principles of the Regulation Committee of Altınbaş University.

Scope

ARTICLE 2 – (1) This Directive covers the roles and responsibilities of Altınbaş Üniversitesi Regulation Committee and its operating principles.

Legal Basis

ARTICLE 3 - (1) This Directive has been drawn up on the basis of Article 14/b of Turkish Higher Education Act No. 2547.

Definitions

ARTICLE 4 - (1) As used in this Directive, the following terms shall have the meanings specified below;

- a) University: Altınbaş University,
- b) President: President of Altınbaş University,
- c) Senate: Altınbaş Üniversitesi Senate,
- d) Committee: Altınbaş Üniversitesi Regulation Committee.

PART II

Committee Structure, its Roles and Operating Principles

The Committee

ARTICLE 5 - (1) The Committee consists of a Vice President (committee chair) and four other members appointed by the Senate. The Committee Chair shall appoint one of the members as rapporteur.

(2) Each member of the Committee shall serve for a term of 3 years. Members whose term of office is completed can be re-appointed. The members may, on the expiration of their term of office, be ineligible for re-appointment.

Committee Roles and Responsibilities

ARTICLE 6 - (1) The responsibilities of the Committee include:

- a) To make rules or proposals/suggestions on drawing up and issuance regulations, directives, policies, procedures or other regulatory documents as required by the President's Office.

Committee Operating Principles

ARTICLE 7 - (1) The Committee shall convene under the chairpersonship of the relevant Vice President. In the absence of the Chair, an Acting Chair with the most seniority must be chosen to preside over the committee meetings.

(2) The committee meetings shall be convened by the Chair on his/her own initiative, or at the request of a simple majority of the members. The decisions of the Committee shall be made by absolute majority.

(3) All suggestions/proposals with regard to the amendments/changes or updates to the drafts or final versions of regulations, directives and procedures that have been provided to the Committee by the President's Office or other units of the University shall be sent by the Rapporteur to the Committee Members for examination and review. Board Meetings shall be convened at the scheduled times/dates. The Committee shall discuss and act on the proposed agenda topics. The proposals agreed in the Committee meeting shall be submitted to the Senate for approval.

(4) The Rapporteur shall carry out the secretarial works.

(5) The Committee Members may invite a head of department (or heads of departments) to a committee meeting for getting a second opinion when they feel it is necessary.

PART III Final Provisions

Situations that Are Not Governed by this Directive

ARTICLE 8 - (1) The provisions of Turkish Higher Education Act No. 2547, Altınbaş University regulations and other relevant legislation shall apply in situations not governed by this Directive.

Effective Date

ARTICLE 9 - (1) This Directive shall become effective immediately on adoption by the members of the University Senate.

Execution

ARTICLE 10 - (1) The provisions of this Directive shall be executed by the President of Altınbaş University.

Legal Bases of this Directive			
Relevant Board/Committee	Date of Decision	Decision No.	Decision Article
Senate	24/12/2019	2019/14	Decision 8
Board of Trustees	09/01/2020	2020/01	Decision 12
Amendments or corrections to this Directive were approved at the following meetings			
Relevant Board/Committee	Date of Decision	Decision No.	Decision Article